



Rules and Regulations

Multi-Functional Area



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Foreword

This document encompasses rules and regulations for the proper use of Multi-Functional Area at IMPACT Exhibition & Convention Center, Mueang Thong Thani, for any work, installation, construction, and decoration of an exhibition booth. The rules and regulations specified herein will clearly cover all procedures required prior to entering the premise as well as installation and demolition process. Those who enter the premise shall acknowledge rules, regulations, and prohibition set out herein.

These rules and regulations shall be applied to all kinds of exhibitions. The “Service Recipient” shall duly study these rules and regulations and communicate them with all parties concerned in the exhibiting process for the “safety” of lives and properties of visitors and all parties concerned.

IMPACT Exhibition Management Co., Ltd.

Definitions

“Contract”	means	The service contract made between IMPACT Exhibition Management Co., Ltd. and any individual or juristic person
“Event”	means	Any event organized in the multipurpose area as agreed in the “Contract”
“Venue”	means	All service areas specified in the “Contract”
“Multipurpose Area”	means	Multipurpose area
“Service Recipient”	means	The contracting party with the “Service Provider”, including persons who are facilitated by the services, as the case may be
“Service Provider”	means	IMPACT Exhibition Management Co., Ltd.
“Safety”	means	A condition free from danger or being free from danger, and includes the absence of hazards, injury, risk, and loss

The following persons shall be deemed as “Service Recipients”

“Organizer”	means	A person or juristic person who has authority or right to organize an “event” under a “contract,” including a person or juristic person who manages and supervises the “event”
“Engineer”	means	A licensed engineer working for the “Service Recipient”
“Construction Contractor”	means	Any person or juristic person contracted by the “Service Recipient” or subcontracted to carry out construction in organizing the “event”
“Department”	means	Any division of the “Service Recipient” responsible for or assigned to organize the “event” under the “contract”
“Employee”	means	Any person who is an employee of the “Service Recipient”
“Construction Worker”	means	A person who performs construction work for the “Service Recipient” or the “Construction Contractor”
“Representative”	means	A person authorized to act on behalf of the “Service Recipient”
“Exhibitor”	means	Any person or juristic person participating in or exhibiting in the “event” in any capacity
“Event Sponsor”	means	Any person or juristic person who supports or facilitates in any manner, whether before or after the “event”
“Audience”	means	A person attending or viewing the “event”

The following persons shall be deemed as “Service Providers”

“Building Management Division”	means	A part of the “Service Provider” responsible for building management and public utilities related to the venue arrangement of the “Service Provider”
“Operations Division”	means	A part of the “Service Provider” responsible for operations and coordination with the “Service Recipient” regarding the premises of the “Service Provider”
“Sales Department”	means	A part of the “Service Provider” responsible for carrying out duties under the “contract”
“IMPACT Joint Security Center or IMPACT Radio Center”	means	The Joint Security Center or IMPACT Radio Center

Rules and Regulations Multi-Functional Area

1. Rules and Regulations on the Preparation of the “Event” Prior to Entering the Premise

1.1 Preparation of a Plan of the Event

1.1.1 The “Service Recipient” shall submit in writing to the “Service Provider”, at least 30 days prior to the day of the event, details of a special booth construction plan as well as its interior and exterior decoration designed and approved by a structural engineer licensed for professional practice (At least an Associate Structural Engineer).

1.1.2 The “Service Recipient”, for any interior construction such as stage, refurbishment, special booth, etc. with the height between 3.50-5.00 m., shall sign a consent form stating the consent to any liability arising from any kind of damage. In case that the height of the aforementioned construction is between 5.00-7.00 m., an engineer designing the structures and supervising the construction shall sign a copy of a certified engineer license stating his/her consent to any liability arising from any kind of damage. In the event that there is no such engineer signing the consent form, the “Service Recipient” shall issue a consent letter stating his/her consent to any liability arising from any kind of damage and have it sent to the “Service Provider” at least 7 working days before entering the premise.

1.1.3 The “Service Provider” reserves the right to forbid any fixing, transfixing, binding, or any activity alike, to the multi-functional area. If it is necessary to do so, the written permission from the “Service Provider” shall be required beforehand. The “Service Recipient” can be received by submitting a request in writing to the “Service Provider”. An additional charge of 1,000 Baht per spot shall be incurred therefrom.

1.2 Any permission from the government sector required for organizing any special event shall be received at least 30 days prior to the day of the event, and an evidence of such permission shall be submitted to the “Service Provider” at least 15 days before the day of the event. Details of which are as follows:

1.2.1 The use of any amplifier and loudspeaker, lucky draw, sales of alcohol beverages, etc. in an area of the event are controlled by laws or Alcohol Control Act, the “Service Recipient” shall seek for permission from an Administrative District, Province, or any concerned authority in advance. An evidence of the aforementioned permission signed by the authorized authority shall always be presented to the “Service Provider” prior to the day of the event.

1.2.2 In case of the use of any pyrotechnic incorporated in the organization of the event, the “Service Recipient” shall present to the “Service Provider” an evidence of the permission signed by an authorized official from the Administrative District or from the Chief District Officer, Provincial Governor, or from any other concerned government units together with a consent form stating the consent to any liability arising from any kind of damage at least 30 days before the day of the event. Additionally, the “Service Recipient” shall manage to have enough firemen and fire extinguishers designed for specific types of fire standing by on the day of the “Event”

1.2.3 Any kind of firework shall be strictly prohibited in the multi-functional area.

1.2.4 Any take-off or landing of an aircraft in the “Premise” including the use of light into the sky shall receive permission from the Department of Civil Aviation at least 30 days before the day of the event. A copy of the permission shall be submitted to the “Service Provider” at least 15 days before the day of the event.

1.2.5 The exhibitors shall park their vehicles only in the area designated by the “Service Provider” as other areas are reserved for the “Visitor”.

1.3 Signage

1.3.1 The “Service Recipient” who wishes to use any area or space to install or put on any signage as well as decoration, both inside and outside of the building, shall submit a request in writing, together with plan, pattern, and contents, to the “Service Provider” for approval at least 30 days before the day of the event.

1.3.2 Installation of the signage and decoration both inside and outside of the building shall incorporate name and details of the event on at least 80% of the entire area of the said signage and

decoration as specified by the “Service Provider”.

1.3.3 The “Service Recipient” shall be able install or put on the signage approved by the “Service Provider” on the first day of the preparation day. The installed signage shall be completely removed within the time period set out in the “Contract” except for the installation and demolition of a signage arch over the road outside the building which shall be conducted after 22.00 hours onwards, and shall always obtain permission from the “Service Provider”.

1.3.4 The “Service Recipient” shall use durable materials in making the signage, and it shall be installed or put on a stable and solid structure. Its surface shall be properly scrubbed, polished and colored. Any puncture or fixing into structures of the building and areas of the event are strictly prohibited.

1.3.5 The “Service Recipient” shall install or put on the signage or decoration only in the position approved by the “Service Provider”. The “Service Provider” shall have the right to stop the installation process provided that the signage is installed in any other position, and the “Service Recipient” shall immediately remove the wrongly placed signage or decoration. In case that the “Service Recipient” fails to comply here with, the “Service Provider” shall have them removed, and 1,000 baht (One Thousand Baht) per spot shall be charged to the “Service Recipient”.

1.3.6 For safety reason, prominent flags shall be attached to any sling transfixing an entrance arch to the floor. In case of failure to comply herewith, and injury or accident is caused therefrom to any person, the “Service Recipient” shall solely be responsible for such negligence.

1.3.7 The “Service Recipient”, in constructing, with approval, an arch or any decoration at the interior entrance and entire area of the event, shall leave at least 70% of an entire walkway to be functioned as an entrance/exit. The position of any construction or installation shall not block the passage in any common area while the Service Provider’s signage at the common area shall be completely seen at all times.

1.3.8 The installation of any signage representing the event Sponsor shall only be conducted at the event. In case that the “Service Recipient” wishes to have it installed at such other locations as the building’s entrance, glass doors, main hall, or any other exterior locations, the “Service Recipient” shall be subject to some charges specified as the exterior proximity rental fee by the “Service Provider”.

1.3.9 The “Service Recipient” wishing to distribute any handbill or leaflet shall file in writing a request for approval to the “Service Provider”, enclosing an example of such handbill or leaflet at least 30 days prior to the day of the event. The distribution of the said documents shall only be made in the area specified by the “Service Provider”. Provided that it is later found that the documents are distributed elsewhere, the “Service Provider” shall have the right to immediately cease such distribution.

1.4 Preparation of Public Utility

1.4.1 The “Service Provider” only temporarily leases out an area for organizing the “Event”. The “Service Recipient” shall be responsible for any public utility used in the “Event” e.g. electricity, water supply, telephone, internet, public toilets etc., for the use of the visitors and the “Service Recipient”.

1.4.2 The “Service Recipient” reserves the right to charge any fee incurred from the connection of any signal through the signal system of the “Service Provider”.

1.4.3 The “Service Recipient” wishing to bring in an electric generator shall have the “Service Provider” notified at least 15 days in advance and shall properly lay the floor where the generator will be put on with protective materials. A fence or a barricade shall also be required.

1.4.4 The “Service Recipient” shall notify schedule of the “Event” to Pak Kret District Revenue Office within an appropriate period of time. Any damage incurred to the “Service Provider” or the “Service Recipient” arisen from the delayed conduct of the “Service Recipient”, the “Service Recipient” shall be fully responsible for such damage.

1.4.5 The “Service Recipient” shall, prior to the sale of the tickets, file a request for the permission to organize a concert and to use an amplifier to Pak Kret Municipality and Pak Kret Police Station or any other concerned authority attaching concert and ticket vending details. The “Event” shall be in no way contrary to Section 3 (1)-(4) of the Service Area Act as well as any other law pertaining to the organization of the “Event”. “Service Recipient” shall be fully aware that Pak Kret Police Station does not allow any kind of

concert which the audiences are not properly seated or the one that encourages the audiences to dance.

1.5 Significant Information Prior to the Event

1.5.1 The following information details weight and height of materials and equipment installed or brought into the “Multi-Functional Area”. In case where the materials or equipment weigh more than what specified herein, there shall be weight distributing process using wooden or iron sheets, as appropriate.

- Lake Area: weight distribution capacity: 1,000 kg./sq.m.
- Active Square Area: weight distribution capacity: 450 kg./sq.m.

1.5.2 200,000 baht (Two Hundred Thousand Baht) security deposit or any other amount stated in the “Contract”, cash or cheque, shall be paid down by the “Service Recipient” to the “Service Provider” as an assurance of payment in case of any damage which may be brought about as specified in the “Contract”. In case of a cheque, IMPACT Exhibition Management Co., Ltd. shall be addressed as the payee, and it shall be sent to the “Service Provider” at least 15 days prior to the day of the event.

1.5.3 Except as otherwise provided herein, provided that the “Service Recipient” violates any rule and regulations contained herein or is a cause of any damage to the asset of the “Service Provider”, the “Service Recipient” shall be subject to a fine of at least 10,000 baht (Ten Thousand Baht) excluding the actual value of the damaged asset. The “Service provider” shall have the right to instantly deduct such fine and damages from the security deposit in 1.5.2. In the event that the damages exceed the security deposit, the “Service Recipient” shall be responsible for any actual damages.

1.5.4 The “Service Recipient” obtained permission from the “Service Provider” to enter and conduct activities in the “Multi-Functional Area” shall execute the “Contract” and shall strictly comply with any conditions specified by the “Service Provider” and shall also be responsible for any damages it may cause.

1.5.5 The “Service Recipient” shall procure security service to take care of overall security of the “Event” including vehicles and any other property of the “Service Recipient”, organizers, visitors, and audiences.

1.5.6 The “Service Recipient” shall only park the vehicles in remaining spaces apart from the “Premise”. The “Service Provider” shall not be liable to any loss or damage incurred to the vehicles of the “Service Recipient”.

1.5.7 In the event that the police officer or any legally authorized authority halts the “Event” organized by the “Service Recipient” due to non-compliance with the permission received or any other reasons, the “Service Provider” shall not be responsible for such incident.

1.5.8 The “Service Recipient” shall be responsible for fees caused by the use of any copyrighted work such as songs, records and/or audio-visual materials.

1.5.9 In case of any live broadcast or videotaping of the “Event” which a cable TV and online internet vehicle is required around the “Premise”, the “Service Recipient” shall inform the “Service Provider” at least 7 working days beforehand so that the parking location and wiring process can be planned and fixed.

1.5.10 The “Service Provider” forbids the “Service Recipient” from exhibiting and/or vending any goods prohibited by law or those against proper order in light of culture, society, and public health and/or any goods not listed by the “Service Provider”. Provided that the “Service Recipient” fails to do so, the “Service Provider” shall notify the “Service Recipient” to remove such goods from the “Event”, and the “Service Recipient” shall unconditionally comply with such notification. The “Service Recipient” shall have no right to demand compensation on any grounds from the “Service Provider”.

1.5.11 All kinds of pirated goods are prohibited in the “Premise”. Failure to do so, the “Service Recipient” shall be liable under the law. In case where the “Service Provider” conducts an inspection over such goods, the “Service Recipient” shall present to the “Service Provider” or those appointed by the “Service Provider” an evidence clarifying the rights over such goods.

1.5.12 The “Service Recipient” shall have no right to distribute or disseminate any information, document and/or any commercial trademark of which the “Service Recipient” is not a sole proprietor without any document clarifying the right over such trademark and without the written permission from the “Service Provider” beforehand. In case that such misconduct is done and found, the “Service Recipient” shall immediately stop distributing such document and remove such trademark from the event after being notified

by the “Service Provider”. Failure to do so shall be considered violation of the covenants stipulated herein, and the Contract shall be terminated instantaneously.

1.5.13 The “Service Recipient” shall have the right to use an amplifier or a loudspeaker in the “Event” as permitted by law which is not over 85 decibel (A) and/or 95 decibel (C). In case where the use of the amplifier by the “Service Recipient” goes beyond the limit permitted by law, the “Service Provider” shall ask for a collaboration from “Service Recipient” to immediately turn the volume down. If the “Service Recipient” refuses to abide by such request, the “Service Provider” shall cut off the electricity until the “Service Recipient” agrees to cooperate. The “Service Recipient” shall however be responsible for any damage that it may have caused.

1.5.14 The “Service Recipient” shall procure and be responsible for the costs incurred from the use of electric, water supply, air-conditioning, security, cleaning, and communicating systems, and the “Service Recipient” shall comply with the conditions specified by the “Service Provider”. (The said action shall not interfere with the rights of “Service Provider” or any third party).

1.5.15 The “Service Provider” reserves the right to prohibit any foods and beverages purchased outside the “Premise” to be brought into the “Event”, for they have already been prepared in the “Premise” for the “Service Recipient” save as the “Service Recipient” obtains a written approval from the “Service Provider”

1.5.16 The “Service Provider” shall have the right to explain all security-related matters to the “Service Recipient”, its team, and any concerned parties.

2. Rules and Regulations on Event Preparation Day

2.1 Handing Over the “Premise” for Further Operations

2.1.1 An Building Management Officer of the “Service Provider” shall always be the representative of the “Service Provider” participating in every handing-over process.

2.1.2 The “Service Recipient” shall appoint a representative to participating in every handing-over process together with the “Service Provider” in order to mutually inspect details of the “Premise” and any inherent damage thereof before the “Service Recipient” enters the “Premise” for further operations.

2.1.3 The “Service Recipient” or its representative together with the “Service Provider” shall mutually sign a document for handing over the “Premise”. The signed document shall be used as an evidence and shall be referred to when inspecting the “Premise” at the end of the “Event”.

2.1.4 The “Service Recipient” shall, subsequent to the “Event”, manage to resume the area back to its previous condition, and have the “Service Provider” notified when the resuming process is complete, for the “Service Provider” can begin the inspecting process before the return of the premise. After the area has been inspected and everything is in a proper condition, the “Service Provider” shall notify the “Service Recipient” in writing. Then, it shall be considered that the “Service Recipient” has complied with the objectives hereof. In case where damage is discovered from the inspecting process, the “Service Recipient” shall be subject to any actual damages.

2.2 Construction and Installation in the “Multi-Functional Area”

2.2.1 Subsequent to entering the “Premise”, staff of both the “Service Provider” and the “Service Recipient” shall mutually convene a meeting to set straight an understanding regarding working procedures.

2.2.2 Prior to the beginning of construction process, the “Service Recipient” shall protect the surface of the “Multi-Functional Area” as set out in 1.5.1 herein. In case where the “Multi-Functional Area” or any asset in the “Multi-Functional Area” is damaged, the “Service Recipient” shall promptly notify the “Service Provider” and shall be held responsible for all incurred damages. Failure to do so shall be subject to a 10% additional fine from the incurred damages.

2.3 Security and Damage Prevention of the “Multi-Functional Area”

2.3.1 Prior to transfixing any material or equipment to the “Multi-Functional Area”, supporting materials shall be used to prevent the “Multi-Functional Area” from being scratched by any kind of metal. Subsequent to the event, all transfixing materials or equipment shall be immediately removed from the area. Failure to do so shall be subject to 1,000 baht (One Thousand Baht) per spot.

2.3.2 The “Service Recipient”, for working in high places, shall abide by the following rules and regulations:

2.3.2.1 Scaffolds shall be required for any work on a place higher from the ground more than 2.00 m.

2.3.2.2 Safety belts shall be required for any work on a place higher from the ground more than 4.00 m., and the belt shall be hooked onto the strong building’s structure or the scaffold to prevent the workers from falling down.

2.3.2.3 The aforementioned workers shall wear safety belts, helmets, and safety shoes while on duty.

2.3.3 The “Service Recipient” shall make available the supporting materials before putting any material that may cause damage to the “Multi-Functional Area”

2.3.4 For all kinds of construction, the structure shall be transfixed, entangled, or bound, and the weight of the objects shall be distributed to prevent any accident from happening, especially those caused by the wind.

3. Rules and Regulations on the Day of the Event

3.1 Rules and Regulations on the Use of the “Multi-Functional Area”

3.1.1 It is strictly forbidden to organize any activity in the “Multi-Functional Area” unless being permitted in writing.

3.1.2 It is strictly forbidden to use water from the lake or any water resource around the “Multi-Functional Area”.

3.1.3 It is strictly forbidden to make any landfill in the “Multi-Functional Area” and to litter or dump any scraps from the event into the water resource.

3.1.4 The “Service Recipient” shall prepare an adequate amount of toilets considering the number of visitors, audiences and the “Service Recipient”.

3.1.5 The “Service Recipient” shall prepare an adequate amount of garbage bins, and they shall be daily removed from the area.

3.1.6 Any scraps from demolishing process shall not be left behind, the “Service Recipient” who fails to do so shall be subject to a fine of at least 10,000 baht (Ten Thousand Baht).

3.1.7 All assets belonged to the “Service Provider” shall never be moved out of the “Premise”, Failure to do so shall immediately result in legal action.

3.1.8 It is strictly prohibited to pin down any kind of stakes onto the road, pathway, street isle, and garden unless permitted in writing by the “Service Provider”.

3.1.9 It is strictly prohibited to pin down poles of flags or any other decorative items into the ground, road, or canal around the “Premise”.

3.1.10 All kinds of pyrotechnics or fireworks shall be strictly prohibited in the multi-functional area without the prior permission of the “Service Provider”.

3.1.11 All kinds of narcotics shall never be brought into the “Premise”.

3.1.12 Foods and beverages from outside caterer or supplier shall never be brought into the “Multi-Functional Area” unless permitted in writing by the “Service Provider”.

3.1.13 Weapons, sharp objects, radioactive substances, or any hazardous objects shall never be brought into the “Premise”.

3.1.14 Affray, assault, or any other illegal conducts shall never happen in the “Premise”.

3.1.15 It is strictly prohibited to urinate or defecate on the floors, walls, walkways of the “Building” or any other places apart from the toilet.

3.1.16 All kinds of animals are prohibited from entering the premise save as a permission is obtained by the “Service Provider”, and the brought-in animal shall have a certificate from a veterinarian or the Department of Livestock Development to affirm that the animal is free from contagious disease as well as an Animal Movement License. The “Service Recipient” shall arrange a staff to take care of animal’s feces.

4. Rules and Regulations on the Day of Demolition

4.1 Returning of the Premise

4.1.1 The “Service Recipient” shall, subsequent to the “Event”, demolish all construction made onto the “Multi-Functional Area” and neatly resume the area back to its previous condition, and then have the “Service Provider” notified when the resuming process is complete, for the “Service Provider” can begin the inspecting process before the return of the premise. The “Service Recipient” or its representative shall also partake in the inspecting process.

4.1.2 Provided that the “Service Provider” agrees that the “Premise” is in a proper condition, the “Service Provider” shall notify the “Service Recipient” in writing. Then, it shall be considered that the “Service Recipient” has complied with the objectives hereof. In case where damage is discovered from the inspecting process, the “Service Recipient” shall be subject to any actual damages.

4.1.3 The “Service Provider” shall, 15 days subsequent to the return of the “Premise”, return the security deposit in 1.5.2 to the “Service Recipient”.

4.1.4 In the event of damage, the “Service Provider” shall have the right to deduct damages from the security deposit in 1.5.2 to remedy such damage or the “Service Recipient” may within 7 days remedy such damage to the previous condition, and until proved satisfied by the “Service Provider”.

5. Prevention of the Accidents

5.1 The “Service Recipient” shall comply with rules, regulations, and procedures pertaining to the safety designated by the “Service Provider”.

5.2 In case where the “Service Provider” has inspected and found that the wiring in the “Premise” is not properly conducted, and it may bring about such accident as the visitor stumbling down, or in the event where the connection of wires is not neatly done, the “Service Provider”, for the safety of visitors and or staff of the “Service Recipient”, may ask the “Service Recipient” to temporarily stop the work and fix the problem until considered tidy and safe in accordance with its suggestions.

5.3 In case where such equipment or techniques as fire spark, hot steam, smoke etc., the “Service Recipient” shall submit details of such equipment, installation instructions, and a safety certificate thereof, together with safety guaranteed document issued by the designer (if any) to the “Service Provider” for approval at least 30 working days before bringing the said equipment into the “Premise”, and the “Service Recipient” shall make available the fire extinguishing equipment as appropriate.

5.4 In the event that the “Service Provider” allows the “Service Recipient” to use equipment or techniques e.g. fire spark, hot steam, smoke etc., the “Service Recipient” shall notify the “Service Provider” at least 30 minutes before the use of such equipment or techniques so that the “Service Provider” can assign its representative to inspect the safety.

5.5 Owing to the out-of-doors and open nature of most parts of the “Multi-Functional Area”, in case of rain and damp weather, there may be some risks as to leakage current or electrical short. The “Service Recipient” shall exercise special caution on such matter by using ground wires and automatic electrical breakers to prevent any damaging mishap.

6. Non-compliance with Rules and Regulations

Provided that the “Service Recipient” fails to comply with rule and regulations stipulated herein, the “Service Provider” shall have the right to conduct as follows:

6.1 Once details of rules and regulations are notified by the “Service Provider” to any concerned parties, and they refuse to comply therewith, the “Service Provider” shall have the right to cease all the process they are conducting. In such case, the security staff of the “Service Provider” shall have the right to request the discontinuity of any ongoing procedures and immediately take all materials, equipment, or personnel concerned out of the “Premise”.

6.2 Provided that the “Service Recipient” fails to comply with any rules and regulations suggested by the

“Service Provider”, the “Service Provider” shall have the right to request for the return of the premise, and shall not allow the “Service Recipient” to use such premise until such violation is halted and the damage is remedied.

6.3 The “Service Provider” shall communicate with the “Service Provider”. Organizer, Building User, or any concerned party to ensure that they are fully aware of expected compliance with rules and regulations together with rationale and the right further practice in case of glitches.

7. Rules and Regulations in the Event with Foods and Beverages

7.1 “Foods” Exhibition

7.1.1 The “Service Recipient” shall enlist the selling products and have it sent to the “Service Provider” for inspection and approval. Once approved, only listed products can be sold.

7.1.2 The “Service Recipient” shall clearly separate the area so that food products are not intermingled with any other kinds of products. A signage or an arch shall be made and put on the noticeable spots to easily differentiate types of products.

7.1.3 The “Service Recipient” shall pay attention to cleanliness and sanitation by using proper food containers and cover all kinds of foods at all times.

7.1.4 The “Service Recipient” is allowed to steam, boil, bake, and grill at the “Event” under the condition that the food shall be prepared by electrical appliances.

7.1.5 Reusable containers and utensils (spoon, plate, bowl, cup) are not allowed. The “Service Recipient” shall only use containers and utensils made of plastic or paper.

7.1.6 In case where the “Service Recipient” wishes to add items to the product list, the “Service Recipient” shall pay 3,000 baht (Three Thousand Baht) per booth or an area less than 9 sq.m. or pay 1,500 baht (One Thousand Five Hundred Baht) (Excluding 7% VAT) for an area less than 5 sq.m. In doing so, the “Service Provider” shall provide additional services as follows:

- An appropriate amount of tables and chairs for the use of the visitors located in the area designated for the “Service Recipient”
- Additional cleaning staff taking care of the dining tables
- Dish washing station with staff

7.2 Distribution of Foods and Beverages of the Event’s Sponsor

7.2.1 Only for the food exhibition, the “Service Provider” shall not charge any fee from take-home foods and beverages or tasting food.

7.2.2 In case it is found by the “Service Provider” that any ready-to-eat food is distributed at the “Event” without giving prior notice to the “Service Provider”, and there is no any mutual agreement between the parties as to the fee incurred to the “Service Provider” from import of foods into the “Premise”, the “Service Recipient” shall be subject to a fine of 50,000 baht (Fifty Thousand Baht)/booth/day.

7.2.3 In case that the sponsor of the event brings foods and beverages into the “Premise” for distributing purpose. There shall be a fine therefor charged by the “Service Provider” calculated from the size of the space rent/used. Details are as follows:

- 5,000 baht (Five Thousand Baht)/spot (3 x 3 m.)/booth/event (Maximum 5 days “Event”)
- 10,000 baht (Ten Thousand Baht)/spot (5 x 5 m.)/booth/event

(Maximum 5 days “Event”)

Remarks:

1. The price does not include 7% Value Added Tax.
2. Cash will be charged directly to the “Service Recipient”.
3. Event Supporter in details and conditions

8. Rules and Regulations in the Event with Machinery

8.1 Iron Welding Machinery

The demonstration of the machine shall not cause any kind of smoke that pollutes the environment and shall

in no way affect health of the participants and visitors of the “Event”. In case where the “Service Recipient” wishes to demonstrate the ability of the machine on an iron e.g. polishing, welding, lathing etc., the “Service Recipient” shall equip its demonstration with the following equipment and materials

- A cooker hood or an air cleaning appliance
- At least 2 fire extinguishers
 - Interior demonstration: 10-pound carbon dioxide fire extinguisher
 - Exterior demonstration: 15-pound dry chemical fire extinguisher
- At least 10 mm. thick wooden sheets laying on the floor
- The iron welding demonstration shall be carried on in a demonstration cabinet engrossed with

fire-resistant materials

8.2 Machinery for Wood Craft

Any demonstration of the machine for wood craft shall be conducted in a dust-and-sound proof cabinet or room to prevent any kind of pollution in the “Building”. The “Service Recipient” shall equip its demonstration with the following equipment and materials:

- A Vacuum
- At least 2 fire extinguishers
 - Interior demonstration: 10-pound carbon dioxide fire extinguisher
 - Exterior demonstration: 15-pound dry chemical fire extinguisher

8.3 Relocation of Machinery and Goods in the “Premise”

8.3.1 The logistic contractor shall use the forklift which is in so good condition that it shall not pollute the “Premise”.

8.3.2 The weight of the forklift shall correspond with weight distribution standard of the “Building” as specified in 1.5.1 regarding the relocation of goods in the “Building”.

8.3.3 Basic safety instruments for the use of a forklift shall comprise the following:

- Signal lights and cautionary sound while operating
- Safety helmet
- Safety belt

8.3.4 Any personnel responsible for controlling the forklift shall be fully equipped with knowledge and controlling ability, and be in perfect condition both physically and mentally. The “Service Recipient” shall be responsible for monitoring and supervising for safety. In case of any damage, the “Service Recipient” shall solely be liable to such damages.

Rules and Regulations on the Organization of an Event in the Lake Area (Supplementary Document)

1. A stage shall only be positioned in the designated area. Noise Measurement Spot

2. Cardioid System or noise control shall be used in parallel with the installation of speakers to control directions of noise, and have it limited only in a specific area.

3. The Organizer shall assign personnel responsible for measuring level of noise in specified locations (3 locations). The volume shall never be over 85 dB (A), 95 dB (C), or as stipulated by law.

4. IMPACT by City Management shall communicate details of the event to the Head of the community at least 30 days prior to the event.

5. The Organizer shall assign Public Relations Personnel to be responsible for, within 7 days prior to the event, informing details of the event, based on list of villages provided by the Municipality, to residents who live in the area of the event.

6. The Organizer, 7 days before the organization of the event, shall submit to IMPACT all licenses and permits required for organizing the event.

7. The use of any kind of “Firework” in an area of the event is strictly prohibited.

1. Rules and regulations for preparing “work” before entering the venue

1.1 Preparation of the event layout

1.1.1 “The service recipient” must submit the construction plan details, including both interior and exterior decoration that has been designed and approved by a structural engineer with at least an associate professional license, in written form, and submit it to the “service provider” for review and approval at least 30 days before the event date.

1.2 Requesting permission from government agencies to organize special activities must be submitted at least 30 days in advance, and notified to the “service provider” at least 15 days before the event.

1.2.1 The use of sound amplification equipment, raffles, and the sale of alcoholic beverages, etc. in the event area will be controlled under the law or the Alcoholic Beverage Control Act. The “service recipient” must obtain permission from the district office, district, province, or relevant authorities, and must present the event permit documents signed by authorized officials to the “service provider” before every exhibition.

1.2.2 The use of pyrotechnics in the performance: the “service recipient” must present the permit documents for the event use, signed by authorized officials from the district office, district officer, provincial governor, or relevant agencies to the “service provider”, and must also issue a letter of responsibility for any potential damages that may occur, and must notify the “service provider” at least 30 days in advance. The “service recipient” must also provide firefighting personnel and fire extinguishers that are appropriate in type and sufficient for the event day.

1.2.3 The use of all types of aircraft for takeoff and landing within the “venue”, including sky lanterns, the “service recipient” must obtain permission from the Department of Civil Aviation at least 30 days before the event date, and must submit a copy of the permit to the “service provider” before the event date.

1.2.4 For activities involving sound amplification equipment, the “service recipient” must obtain permission from the head of the nearby community to attach to the permit application submitted to the district office, district officer, provincial governor, or relevant authorities.

1.3 Utility Preparation

1.3.1 “Service Recipient” shall be responsible for arranging utilities for their own operations, including electricity, water supply, telephone, internet, and toilets for event visitors.

1.3.2 “Service Provider” reserves the right to charge fees for connecting signals through the “Service Provider’s” signal system.

1.3.3 In the event that the “Service Recipient” brings a generator for use in organizing the “Event” , the “Service Recipient” must notify the “Service Provider” at least 15 days in advance and must provide protective base equipment and fencing, along with properly installed warning signs.

1.4 Important Information Prior to the Exhibition

1.4.1 The load-bearing capacity of materials and equipment installed at “IMPACT Speed Park” is as specified below. In the event that any materials or equipment exceed this limit, the “Service Recipient” must ensure weight distribution using supporting materials such as plywood, steel plates, or other suitable materials.

- IMPACT Speed Park field can support 1,000 kilograms per square meter.

1.4.2 The “Service Provider” reserves the right to strictly prohibit any drilling or anchoring of any structure to the floor of IMPACT Speed Park.

1.4.3 Fireworks are strictly prohibited in the multipurpose area and IMPACT Speed Park.

1.4.4 The “Service Recipient” shall place a security/damage deposit for any potential damages as specified in the “Contract” with the “Service Provider”, in cash or cheque in the amount of 100,000 baht (one hundred thousand baht) or as agreed in the “Contract”, payable by cheque made out to IMPACT Exhibition Management \Co., Ltd.

1.4.5 Unless otherwise specified in any prohibition clause, if the “Service Recipient” violates any operational restrictions set out in this document or causes damage to the property of the “Service Provider”, the “Service Recipient” shall be subject to a minimum penalty of 10,000 baht (ten thousand baht), and shall also be liable for compensation for the value of the damaged property. The “Service Provider” has the right to immediately deduct fines and damages from the area damage deposit. If the damage exceeds the amount of the deposit, the “Service Recipient” shall be fully liable for the actual damages incurred in full.

1.4.6 The “Service Recipient” who has been authorized by the “Service Provider” to carry out work at “IMPACT Speed Park” must sign the “Agreement” and must strictly comply with the conditions set by the “Service Provider” and shall be responsible for any damages incurred.

1.4.7 In the event that police officers or authorized officials under the law order the suspension of the performance of the “Service Recipient” due to discovering that the performance format on the day of the “Event” is not in accordance with the approved authorization, or for any other reason, the “Service Provider” shall not be responsible in any case.

1.4.8 The “Service Provider” does not permit the “Service Recipient” to exhibit and/or sell goods that are prohibited by law. If the “Service Recipient” violates this regulation and the “Service Provider” requests the removal of such goods from the “Event”, the “Service Recipient” must comply unconditionally and shall have no right to claim any damages from the “Service Provider”.

1.4.9 The sale of all types of copyrighted infringing goods is prohibited within the “Venue”. If violated, the “Service Recipient” shall be responsible for any offenses or infringements arising from non-compliance with the law.

1.4.10 During the event, the “Service Recipient” is entitled to broadcast sound at a volume not exceeding 85 decibels (A) and/or 95 decibels (C), or as required by law. If the “Service Recipient” broadcasts sound above that level, they must immediately reduce the volume. If violated, the “Service Provider” may consider suspending the electricity supply until cooperation is received from the “Service Recipient”, and the “Service Recipient” shall be fully responsible for any resulting damages.

1.4.11 Electricity systems, water supply, air-conditioning systems, security services, as well as cleaning services, including all types of communication systems, must be arranged or installed and paid for by the “Service Recipient” and must comply strictly with the conditions of the “Service Provider”.

1.4.12 The “Service Provider” reserves the right to prohibit bringing food and beverages from outside the “Venue” into the “Event” and “Building”. The “Service Provider” has already prepared food and beverages for the “Service Recipient” within the “Venue”, unless the “Service Recipient” has received written permission from the “Service Provider”.

1.4.13 The “Service Provider” has the right to request safety clarifications from the “Service Recipient” and the operational team, including related personnel.

2. Rules and regulations for preparation day

2.1 Handover of "location" for entry/use

2.1.1 “Client” must send a representative to receive the area together with the “Service provider” to inspect the condition of the “location” and check details of any damage that may exist at the time of handover before the “Client” enters to perform work at the “location”

2.1.2 “Client” or representative must sign the handover document for the “location” together with the “Service provider” as evidence. This document will be used again to inspect the “location” for return when the “event” is complete.

2.2 Safety and damage prevention

2.2.1 “Client” must implement work-at-height safety measures as follows

Work at heights exceeding 2 meters must provide scaffolding for such work

Work at heights exceeding 4 meters must use safety harnesses, and the harness must be secured or attached to the building structure or scaffolding that is stable and capable of supporting weight to prevent falls

2.2.2 Workers must wear personal protective equipment: helmet and rubber-soled closed shoes

2.2.3 “Client” must prepare protective materials before placing any materials that come into contact with “IMPACT Speed Park” that may cause damage

2.3.4 All construction must have structural anchoring and counterweights to prevent possible accidents and wind forces

3. Rules and regulations for event day

3.1 Rules within the area

3.1.1 “Client” is prohibited from leaving waste materials in the area. If violated, “Client” must pay a fine of at least 10,000 baht (ten thousand baht)

3.1.2 It is strictly prohibited to remove property belonging to the “Service provider” from the “location”. If found, legal action will be taken immediately

3.1.3 It is strictly prohibited to bring illegal drugs of any kind into the “location”

3.1.4 It is prohibited to bring food and beverages from other providers into the “location” unless authorized by the “Service Provider” in writing

3.1.5 All types of animals are prohibited from being brought into the area unless permitted, and must have a health certificate from a veterinarian or the Department of Livestock Development to confirm the safety from contagious animal diseases, as well as an animal transport permit. The “Service Recipient” must arrange staff responsible for cleanliness to collect animal waste

4. Regulations and procedures for the dismantling day

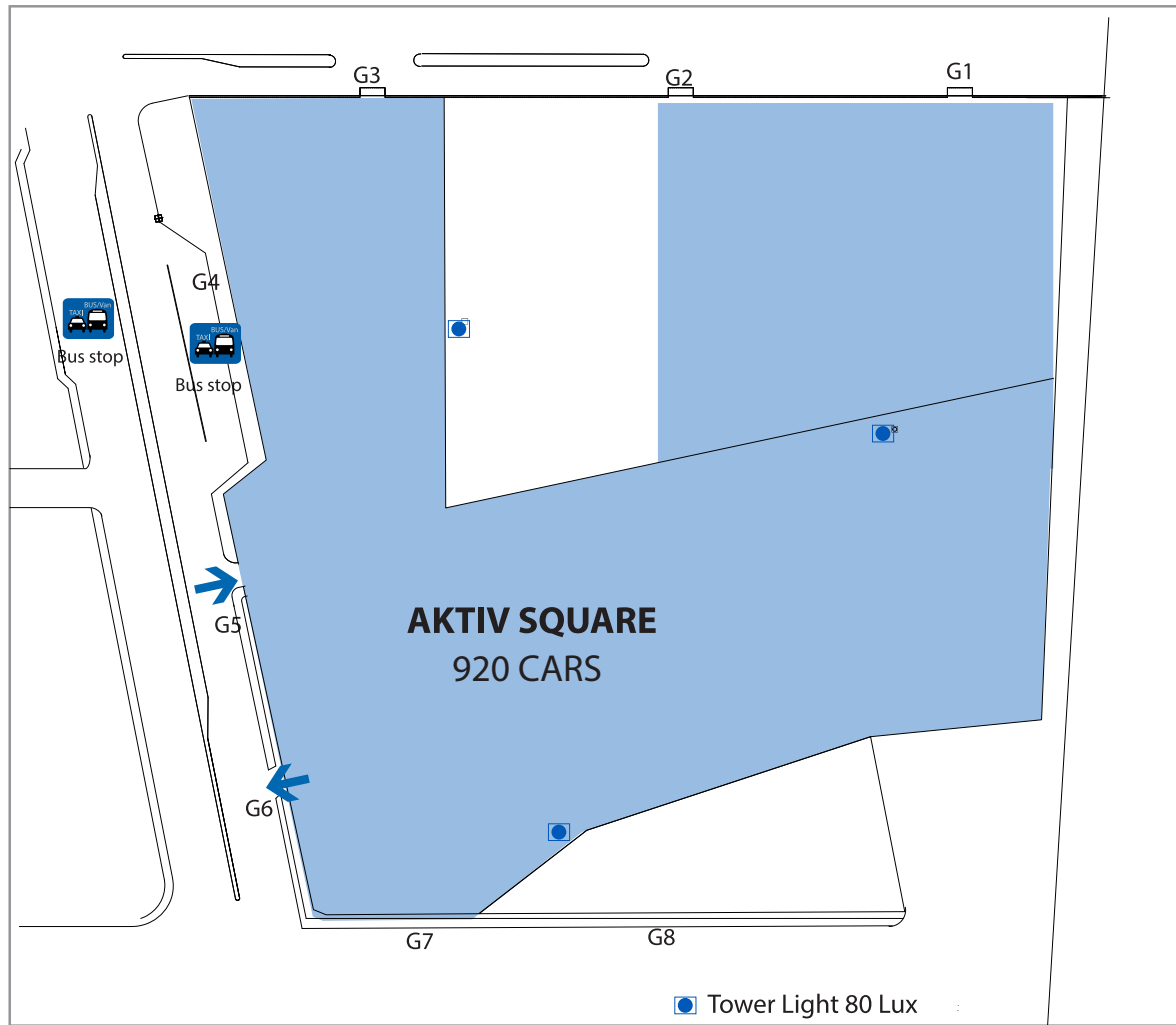
4.1 Return of the “premises”

4.1.1 After the exhibition, the “Service Recipient” or representative must join with the “Service Provider” in inspecting the area and returning the premises to the “Service Provider”

4.1.2 The “Service Provider” will refund the security deposit within 15 days after returning the “premises”

4.1.3 In the event of damage, the “Service Provider” has the right to deduct the security deposit for damages to be used for repairing the damage, or the “Service Recipient” may repair and fix such damage themselves within 7 days to restore it to a normal condition acceptable to the “Service Provider”

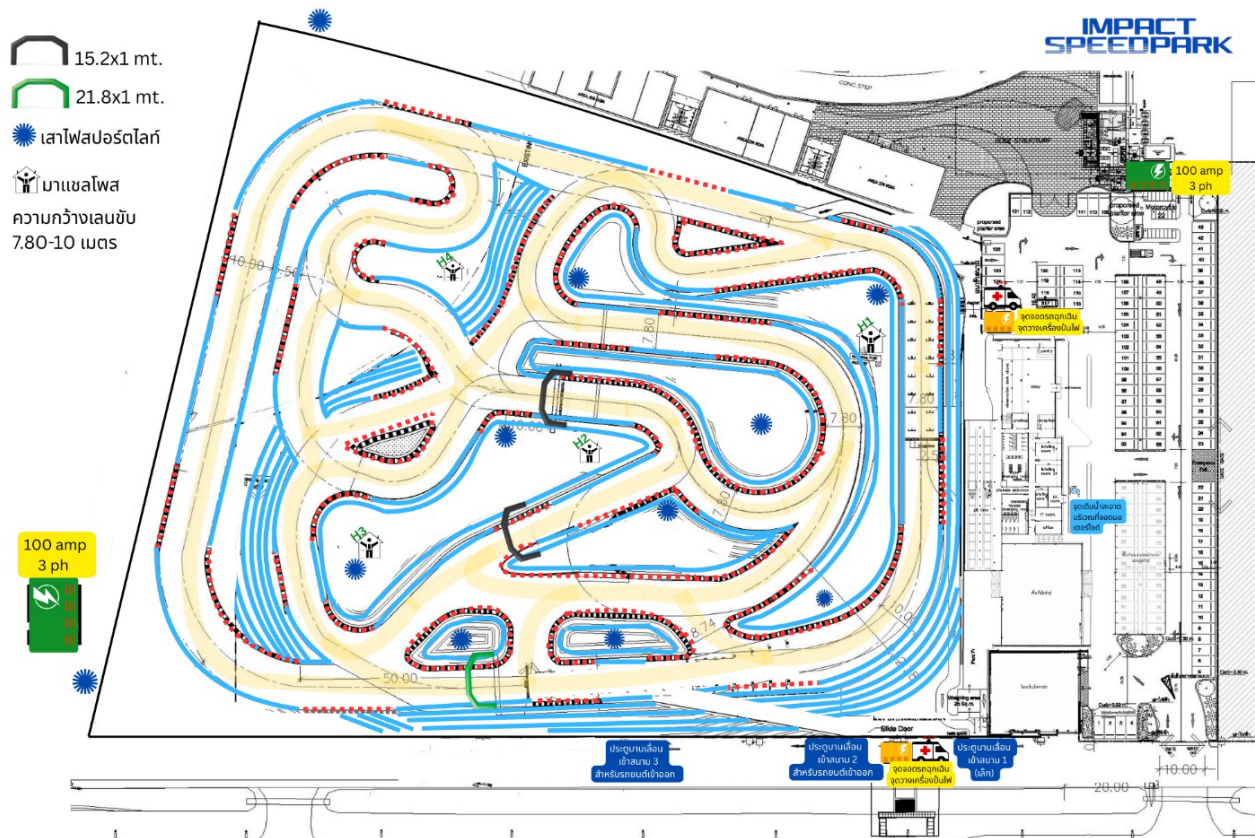
Floor Plan & Lay Out

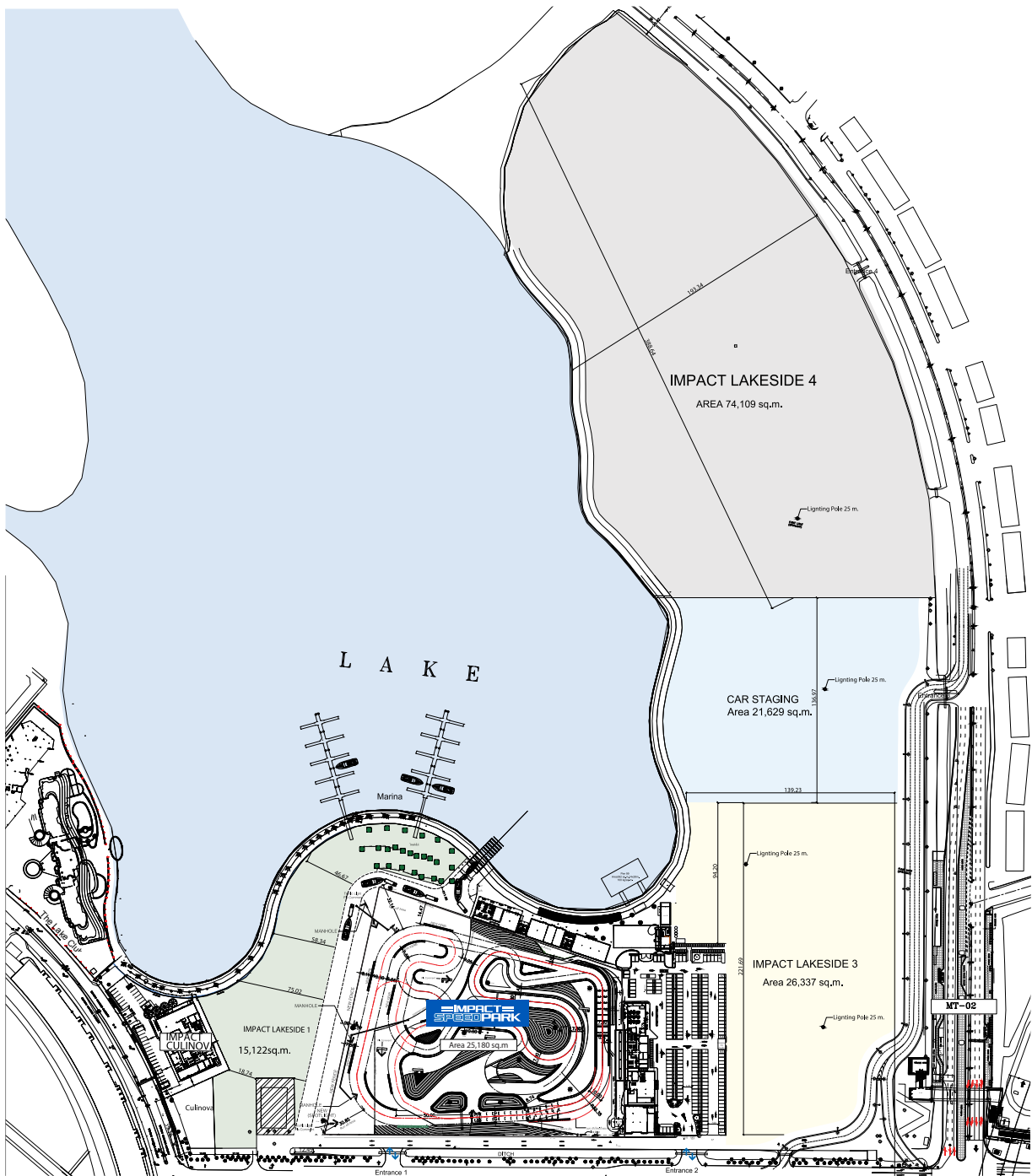


AKTIV Square

Area	26,110 sq.m.
Floor Loading Capacity	400 kilograms/square meter
Entrance	6.00 meters
Electical	10 amp 1P (1 Tower)

Multi-Functional Area





Lakeside (sq. m.)

Lakeside 1	15,112 sq. m.
Lakeside 3	26,337 sq. m.
Lakeside 4	74,109 sq. m.
Total	115,158 sq. m.

IMPACT Speed park (sq. m.)

IMPACT Speed park	25,180 sq. m.
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Lakeside

Floor Loading Capacity
400 kilograms/square meter

Entrance

Entrance 1-2 : 10.00 meters
Entrance 3 : 6.00 meters
Entrance 4 : 4.00 meters

Electrical
10 amp 1P (1 Tower)

Water Depth
3-20 meters

Car Staging Area
21,629 sq. m.

Shuttle Bus Lane
6,322 sq. m.

Symbol



List of Bonded Warehouse Companies

Agility Co., Ltd.

Address: No. 136, Rom Klao Road, Khlong Sam Pravet Sub-District,
Lad Krabang District, Bangkok 10520
Tel. 02-32634-56 Fax. 02-3608-634

Sun Expo Service Co., Ltd.

Address: No. 60/107, Village No. 9, Dok Mai Sub-District,
Pravet District, Bangkok 10250
Tel. 02-7284-452-4 Fax. 02-7528-545-6

Roger Bangkok Co., Ltd

Address: No. 90/1, Village No. 4, Bang Chalong Sub-District,
Bang Phli District, Samut Prakan
Tel. 02-7526-417-9 Fax. 02-7526-420

Schenker (Thai) Co., Ltd.

Address: No.3388/54-61, 63, 66-67 Sirinrat Building, 16th-19th Floor, Rama IV Road, Khlong Ton
Sub-District, Khlong Toei District, Bangkok 10110
Tel. 02-2696-500 Fax. 02-3675-351

APT Showfreight (Thailand) Co., Ltd.

Address: No. 11/24 Ratchadaphisek Road, Chong Nonsi Sub-District,
Yannawa District, Bangkok 10120
Tel. 02-2853-060 Fax. 02-2853-068

Ocean Air International Co. Ltd.

Address: No. 1249/219 Gems Tower Building, 38th Floor, Zone B-C, New Road, Suriyawong Sub-District, Bang Rak District, Bangkok 10500
Tel. 02-2674-949-53 Fax. 02-2674-954, 02-2665-554

List of LED Service Providers

IMPACT Exhibition Management Co., Ltd.

Address: No. 10th Fl., Bangkok Land Building 47/569-576 Popular 3 Road, Banmai Sub-district,
Pakkred District, Nonthaburi 11120 GREATER BANGKOK, THAILAND
Tel. 02-833-5252, 02-833-5377



Management by

IMPACT EXHIBITION MANAGEMENT CO., LTD.

10th Fl., Bangkok Land Building

47/569-576 Popular 3 Road, Banmai Sub-district,

Pakkred District, Nonthaburi 11120

GREATER BANGKOK, THAILAND

Tel. 02-833-5252, 02-833-5377